

10 January 2023

VCP Procedure in the Event of Severe Weather

Dear Parents

In the event of severe weather during the coming months, I thought it timely to remind you of our procedures.

Decision to close or delay opening VCP

If conditions deteriorate overnight a decision to close will be taken by the Director for Education at **6am**. He may decide to delay the decision if conditions are forecast to improve, until **8am** when a final decision will be made.

There are a few ways you can keep up to date with school closures and school travel, including:

- following @statesofjersey and @jerseyeducation on Twitter
- checking regular updates on the Liberty Bus website
- listening to BBC Radio Jersey and Channel 103
- watching Channel Television
- view www.gov.je

We will also endeavour to keep you updated by text.

Closure during the school day

If it is necessary to run the school bus service early, due to a forecast of deteriorating conditions: - Liberty Bus will make the decision and the Director of Education will inform us and the media as soon as that decision has been made. The buses will then aim to collect students as soon as possible.

A record of your pre-agreed option is kept on your son's file, and you will have chosen one of the following:

1. Remain at school until collected
2. Make his own way home
3. Walk to a pre-agreed location (e.g., your workplace)

Your son will be dismissed by his class teacher. Please note that in the event that the school bus service is cancelled whilst VCP is in session then your expression of wishes will apply.

Should school close we cannot change existing arrangements without written notification.

I hope that by communicating this procedure, disruption to students and parents in the event of school closure will be minimised.

Yours sincerely

Dan Pateman
Headteacher